

Patient Participation Group Meeting
Minutes of Meeting
Date: 28th April 2016 Time: 6.45pm
Venue: Whetley Medical Centre

Chair Person: Dr Arshid Khan

Note Taker/: Mohammed Shaid

Attendees: Qudrat Shah, Mushtaq Alam, Stefan Fedak, Shafiquddin Chohan , Shoukat Ali, Shahid Afzal, Ghafran Keyami, Mohammed Afzal, Rafila Rashid, Rehmat Ali, Shareen Rashid, Mehvish Akhtar, Zulfiqar Ali, Mohammed Haffil, Shaheen Kousar, Shaheen Akhtar, Ayshaben , Shanaz Akhtar , Mohammed Ashraf, Mohammed Shaid, Dr Aamer Khan, Dr Usman Akbar, Haleema Iqbal, Zahid Hussain & Nazniya Rehman

Apologies: Javed Khan

1. Introduction and Apologies

Dr AK chaired the meeting

Previous PPG Minutes of Meeting

MS made available the previous PPG Minutes. The Group acknowledged that the Minutes were an accurate account of the issues discussed.

2. Feedback on the Health Living Event

Excellent feedback received from our patients across the three practices with regards the healthy living event. The event was well attended by patients and it was a credit to Haleema Iqbal in arranging and putting together this event at short notice. We had various stalls and results of the patient feedback is below for review.

The evening patient participation meeting was also well attended and was one of our best ever meetings we have ever had.

How did you hear about the event?	
Text Message	23
Surgery/reception staff	28
Poster	3
Other	7

2) Was the event enjoyable?	
<i>Based on 76 feedback sheets</i>	
Yes	74
No	2

3) Which stall did you find the most useful?	
BEEP	28
Bewhatyoueat	13
The Carers Resource	15
Dietician	23
Jo's Cervical Cancer Trust	11

Ministry Of Food	18
Speedball Gym	32
Stop Smoking	19
HCA Stall	37

4) Rate the success of the event (1 not successful 10 very successful)	
<i>Based on 76 feedback sheets</i>	
1	0
2	0
3	0
4	2
5	0
6	1
7	3
8	6
9	21
10	43

5) Would you attend this event again?	
<i>Based on 76 feedback sheets</i>	
Yes	74
No	2

3. Diabetes Focus Session

Dr A A Khan presented a full diabetes focus session to our patients on the importance of managing diabetes. He also went through key aspects of control and diet. The presentation will be made available on the practice website for patients to review in due course.

4. Future Meeting dates

The dates for the next meeting will be 28/ 07/ 2016, 27/10/2016 & 26/01/2017

AOB

Agenda for our next meeting

- a) On-line booking presentation/ slides for our next session so our patients are aware of how to book and use this important tool.**
- b) Feedback review**
- c) Diabetes Presentation to be made available on the practice website for patient review.**